

1400 CLASSEN DRIVE, OKLAHOMA CITY, OK 73106

# **GROUP TOUR INFORMATION**

## HOURS OF OPERATION

Tuesday through Friday 9 a.m. to 5 p.m.

Saturdays: 10 a.m. to 5 p.m.

The average visit is 1.5 hours. The Gaylord Pickens Museum, home of the Oklahoma Hall of Fame is closed on Thanksgiving Day, Christmas Eve, Christmas Day and New Year's Day.

## ADMISSION

For groups of 15 or more:

- Adults: \$5
- Seniors (62+): \$3
- Students (6 TO 17): \$3
- Bus drivers and/or tour guides (a maximum of two per group): Free

Wednesdays are Senior Days ½ off Admission Discount applies to group and individual admission.

#### REGISTRATION

Please make your request for a group tour at least three weeks in advance of your requested date(s). When you return the Group Reservation to the Oklahoma Hall of Fame, either mailed or completed online on our website at OklahomaHoF.com, you will receive confirmation of your receipt within five business days. At that time, your tour will be tentatively scheduled for one of the two dates you provide. You will receive confirmation of your tour via email or phone 14 days prior to your tour.

## ARRIVAL

When your group arrives at the Gaylord-Pickens Museum, your group leader should come to the ticket counter (on the north side of the building) to pick up tickets and finalize payment. The leader should present an exact count of group members.

Tickets can be paid for on arrival. Group tickets are non-refundable.

## **BUS LOADING/UNLOADING**

Buses and motor coaches may load/unload passengers on the north side of the building at the main entrance but must part at the north end of the parking lot in the designated bus parking area.

#### MUSEUM ETIQUETTE

Photography, video or tape recording in the exhibits is only allowed with special permission from the Oklahoma Hall of Fame administrative staff. Please silence cell phones to refrain from disturbing other guests' museum experience.

#### FOOD AND BEVERAGES

Outside food and drink (with the exception of sack lunches brought in by student groups) are prohibited.

#### **DIRECTIONS & PARKING**

The Gaylord-Pickens Museum, home of the Oklahoma Hall of Fame is located at 1400 Classen Drive (the NW corner of NW 13<sup>th</sup> Street and Shartel Avenue) near downtown Oklahoma City. Parking is available in the parking lot on the north side of the building. The parking lot can be entered from Classen Drive or Shartel Avenue

Visit <u>www.OklahomaHoF.com</u> for detailed driving directions and maps.

# **GROUP RESERVATION**

Application Date:	_
Organization Name:	_ Contact Name:
Mailing Address:	
Street/PO Box	City State Zip
Telephone:	_ Email Address:
Fax Number:	_ Group Contact Cell:
Date of Visit Option 1:	_ Option 2:
No. of Adults: No. of Seniors:	No. of Students
Total Expected Payment:	
Age(s)/Grade(s) of Students:	

## How did you hear about the Gaylord-Pickens Museum, home of the Oklahoma Hall of Fame?

- □ Tour Previously
- □ Friend/Family
- □ E-Newsletter
- □ Newspaper
- □ Television
- 🗆 Radio
- □ Social Media
- □ Online
- □ Other

Please sign below that you have read the following:

- You have read and understand the Group Tour Information Sheet.
- You will participate in a post-visit questionnaire.
- Any photos taken by Museum staff of your students/group may be used for advertising purposes.

Signature